

## VCE Unit 3-4 Assessment Tasks

### Update 25.3.2020

VCAA (Victorian Curriculum and Assessment Authority) are continually providing schools with updates regarding VCE procedures during the Coronavirus pandemic. Information will be available on their website as it is released.

Below is information that schools have received in regards to Unit 3 and 4 SACs and SATs. Please read through these points carefully, as it is something that we may have to prepare for going forward.

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### **Subject: Remote Learning SACs for Unit 3/4**

VCAA has produced some advice called continuity of learning for senior secondary students that will give us a slightly clearer direction about how to assess students in the event of remote learning.

The link to the full document is here: <https://www.vcaa.vic.edu.au/news-and-events/latest-news/Novel%20coronavirus%20update/Pages/ContinuityofLearning.aspx>

The position has been summarised below.

### **Test- based SACs** - normally done in class under test conditions to authenticate work.

- All SACs are kept secure prior to delivery, to avoid unauthorised release to students and thereby compromising the assessment.
- Teachers carefully consider and select the most appropriate type and form of School-assessed Coursework for the outcomes from the range of options that are prescribed within each of the study designs.
- Revision / review of the intended School-assessed Coursework task and modification where required to support remote delivery and completion.
- revision / review of the current instructions related to the activity to ensure they are clear and not open to misinterpretation.
- teachers consider the length of time allocated to the activity; it is possible that time may need to be added to compensate for the remote delivery.
- there is clear communication with students which details when and how the assessment is to be conducted. These instructions may also detail how important it is for the student to be in an environment free from potential distractions or interruptions during the time allocated to the task.
- where delivering through a learning management tool there is the ability to open, give students access, close and remove access to the assessment activity
- where delivering the activity by email a read receipt is used to ensure teachers can track when the SAC was accessed. Students must be made aware they will have a limited window of time to complete and return the assessment.

- where delivering using a text book resource or worksheet every effort should be made to restrict access to the details of the task until it is scheduled to be delivered. Students must be made aware of the limited window of time to complete the task and return for marking.
- It is important to ensure that where there are multiple classes that they have simultaneous access to SACs.

After assessment tasks are submitted and marked, teachers should provide feedback to students. Appropriate feedback includes

- advising on particular problem areas
- advising on where and how improvements can be made for further learning
- reporting S or N decisions and/or written comments on students' performance against each outcome.

Further detail can be found at VCE and VCAL Administrative Handbook 2020 p 81

### **School assessed tasks**

The VCAA advice on these is straightforward. Teachers of the subjects which run SAT's please refer to the link above and read the section on school assessed tasks.